



811 South Tejon Street
 Colorado Springs, CO 80903
 Phone: (719) 445-7172
 contact@allcountycs.com

Date: _____ Reason for leaving: _____

All County® Property Management, please take note of my **30 Day Notice to Vacate**.

- 1) My last day as a tenant will be: _____
- 2) This date corresponds to my lease expiration date.
- 3) This date does NOT correspond to my lease expiration date, but I fully understand the requirements outlined in my lease. Initial: _____

(If you do not understand, stop here and call our office. Initialing above indicates that you understand the penalties, but wish to proceed anyway.)

Tenant Name: _____ Phone Number: _____

Email: _____

Property Address: _____

In accordance with my lease, I understand All County® can show the property to new prospective tenants during the last 30 days of the lease, market the property and schedule showings. Initial: _____

All County® will contact you with an option of showing times available. We will have an All County® representative on site when the property is shown. We will also sign you up for email alerts telling you when showings are scheduled. Initial: _____

I understand that I must comply with the Move-Out Inspection Checklist. Initial: _____

I understand that I must turn in all Keys and Garage Door Openers for the property to the office on or before the date listed above in (1). Initial: _____

I understand we are NOT to turn off the utilities, and will be responsible for any reconnect fees if the utilities are turned off. Initial: _____

Please forward all future correspondence and security deposit disposition to my new address:

Address: _____

Signed: *(Please note this electronic signature counts as your legal signature on this form.)*

 Resident

 Resident